



# புதுச்சேரி மாநில அரசிதழ்

## La Gazette de L'État de Poudouchéry The Gazette of Puducherry

### PART - I

சிறப்பு வெளியீடு

EXTRAORDINAIRE

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அதிகாரம் பெற்ற  
வெளியீடு

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GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF INDUSTRIES AND COMMERCE

(G.O. Ms. No. 11/2016/Ind.A, Puducherry, dated 14th March 2017)

#### NOTIFICATION

Industrial Policy, 2016 has been notified by Government of Puducherry *vide* G.O. Ms. No. 7/2016/Ind.A, Puducherry, dated 4-10-2016 with the vision to create Prosperous Puducherry through accelerated industrial growth for the overall economic development and better quality of life of the people of Union territory of Puducherry through proactive services and effective administration.

2. Industrial growth plays a major role in the economy of the State. In the present scenario of competitiveness, there is need to provide conducive environment by the Administration to the entrepreneurs to ease their efforts in setting up of industrial units in the shortest possible time. A single window clearances for prospective entrepreneurs is apt to deliver the services of the Government with more transparency.

3. *Procedure for filing applications.*— (i) The entrepreneur shall apply in common application form through Puducherry Industrial Guidance Bureau (PIGB) on the Industries Department online portal (*industry.puducherry.gov.in*).

(ii) A copy of common application form along with prescribed attachments, building plan, *etc.*, shall be submitted to the Industrial Guidance Bureau for onward transmission to the respective departments.

(iii) All competent authorities will be provided online access to the portal through secure user id and password for processing all the online applications forwarded to them.

(iv) The competent authority may ask for additional information from the applicant only once and within 15 days from the date of receipt of the application under intimation to the Industrial Guidance Bureau.

(v) The competent authority shall process application and communicate the decision - either approval or rejection with comments within the prescribed time-limit.

(vi) The approval can be downloaded.

4. *Common Application Form (CAF).*— The entrepreneur shall apply in the Common Application Form to the Puducherry Industrial Guidance Bureau (PIGB). After scrutiny of the application form, the PIGB shall forward the application with relevant documents to the concerned Departments within three working days. Then the proposals shall be placed before the PIGB/High Level Empowered Committee for consideration for issue of in-principle clearance within 10 days of receipt of application.

5. *Fast Track Mechanism.*— Each Department shall set up a fast track mechanism and ensure that the time-limits prescribed for issue of clearances are followed scrupulously. Once the in-principle approval is accorded by the Puducherry Industrial Guidance Bureau/High Level Empowered Committee Meeting, the PIGB shall communicate the approval to the concerned departments.

6. *Timelines.*— In order to expedite the issue of all the necessary clearances required for each project as mandated under the various Acts/Rules relating to the various agencies, the Government has decided to issue such clearances of all the concerned departments/agencies within a period of 30 days from the date of receipt of application by the concerned departments from the Puducherry Industrial Guidance Bureau.

7. *Puducherry Industrial Guidance Bureau (PIGB).*— The principal objective of PIGB is to facilitate the entrepreneurs in obtaining clearances from various Departments/Agencies in a time bound and efficient manner for setting up of industrial units.

(i) The PIGB shall be headed by the Director of Industries and Commerce with 'Nodal Officers' and 'Escort Officers' as members.

(ii) Assistant Directors in the Directorate of Industries and Commerce and District Industries Centre shall function as 'Escort Officers' for different categories of Industries. They shall ensure that the applications received for setting up of a unit in Puducherry are processed speedily and put into operations within the time frame. They shall be the interface between the Entrepreneurs and Departments/Agencies concerned.

(iii) The second in command of the respective Municipality/Commune Panchayat, Chief Inspector of Factories, Town Planning Department, Pondicherry Planning Authority, Pondicherry Pollution Control Committee, Revenue Department, Agriculture Department, Labour Department, Electricity Department and other concerned departments where the industrial units require clearances shall be the 'Nodal Officers' pertaining to their Departments. They shall ensure that the applications received in their Departments for setting up of any unit are processed and disposed of without any undue delay. They shall be the interface between the Department and the PIGB.

(iv) The Deputy Director, Department of Industries and Commerce shall be the Member-Secretary of PIGB. He shall ensure that all applications received by the PIGB are processed in a timely manner. He shall monitor through the 'Escort Officers' and ensure that the cases are not delayed and are decided speedily. Wherever bottlenecks are noticed, he shall bring it to the notice of the Director of Industries and Commerce and the Secretary (Industries and Commerce) for remedial action.

8. *Powers to PIGB.*— The PIGB shall scrutinise the common application forms received in respect of Green category projects of micro and small enterprises and give in-principle clearance. The PIGB shall meet every week and consider the applications.

9. *PIGB Online Portal.*— All concerned Departments/Agencies shall update the status of issue of clearances in the PIGB online portal.

10. *High Level Empowered Committee.*— To consider the applications of medium and large scale industries and Orange and Red category of micro and small industries, a High Level Empowered Committee consisting of the following Members is constituted to issue in-principle clearance to the industrial enterprises and to review the status of the issue of the clearances by the concerned Departments:-

- |  |    |                   |
|--|----|-------------------|
| (1) Hon'ble Minister for Industries and Commerce                 | .. | Chairman          |
| (2) Secretary to Government (Ind. and Com.)                      | .. | Vice-Chairman     |
| (3) Director, Department of Science, Technology and Environment. | .. | Member            |
| (4) Director, Local Administration Department                    | .. | Member            |
| (5) Director, Agriculture Department                             | .. | Member            |
| (6) Labour Commissioner  | .. | Member            |
| (7) Superintending Engineer-I, Electricity Department            | .. | Member            |
| (8) Chief Town Planner, Town and Country Planning Department.    | .. | Member            |
| (9) Member-Secretary, Pondicherry Planning Authority             | .. | Member            |
| (10) Director of Industries and Commerce                         | .. | Member-Secretary. |

(i) The High Level Empowered Committee shall meet once in 15 days to issue "in-principle clearance".

(ii) All the common application forms received through Puducherry Industrial Guidance Bureau (PIGB) except Green category projects of micro and small enterprises shall be placed before the High Level Empowered Committee for consideration and clearance. The in-principle clearance for Green category projects of Micro and Small enterprises will be issued by PIGB within 10 days.

(iii) The Chairman is empowered to co-opt additional members/invite experts, depending on the nature of projects to be considered for issue of clearances.

11. *Powers of High Level Empowered Committee.*— Once a decision is taken in the High Level Empowered Committee Meeting, it shall be obligatory on the part of the department/agency concerned to comply with the decision without any deviation and within the prescribed overall timeline. All the members shall attend the meeting positively either in person or deputing an officer who is competent to take decision on the proposal.

12. *Deemed approval.*— All the departments shall process the applications simultaneously without insisting for the production of other departments clearance and adhere to the timelines mentioned in the annexure, failing which such clearances shall be deemed to have been issued.

13. The Department of Industries and Commerce shall appraise the progress/functioning of the Committee/PIGB to Chief Secretary on a quarterly basis.

(By order of the Lieutenant-Governor)

**G. MALAR KANNAN,**  
Additional Secretary  
(Industries and Commerce).

ANNEXURE

**Timeline for Clearances and Approvals by Various Departments**

Sl. No.	Item/Activity	Department/ Organization	Time limit/ (working days)
(1)	(2)	(3)	(4)

**Pre Establishment Stage :**

1	Forwarding of common application to the concerned departments.	District Industries Centre.	3
2	Issue of NOC and Consent to establish.	Pondicherry Pollution Control Committee.	30
3	Site clearance	Town and Country Planning Department.	30
4	Building plan approval	Puducherry Planning Authority	30

(1)	(2)	(3)	(4)
5	Approval of factory building and machinery lay-out.	Inspectorate of Factories and Boilers.	30
6	Permission for land-use conversion/ground water clearance (outside the industrial estate).	Town and Country Planning Department/Agriculture Department.	30
7	Clearance under Revenue Acts (if required).	Revenue Department	30
8	Licence, (if required)	Food and Drugs Administration	30
9	Statutory permission for establishment of the unit.	Municipality/Commune Panchayat.	30
10	Energising Power Supply :		
	(a) Low Tension (LT)	Electricity Department	30
	(b) High Tension (HT)-(subject to compliance of procedure).	Electricity Department	45
<b>Post Establishment Stage:</b>			
11	Licence	Municipality/Commune Panchayat.	30
12	Factory Licence	Inspectorate of Factories.	30
13	Air and Water Consent for operation of the unit.	Pondicherry Pollution Control Committee.	30